

Expense Reimbursements

Personnel and officials who incur expenses in carrying out their authorized duties will be reimbursed by the district upon submission of a properly filled out and approved voucher accompanied by such supporting receipts as required by the business manager. Reimbursement will be in accordance with Board policy.

When official travel by personally owned vehicle has been authorized, mileage payment will be made at the rate currently approved by the Board.

Adoption Date: August 10, 1987

Amended: January 14, 2008